



City of McHenry Business Recognition Program

PURPOSE OF PROGRAM:

The Business Recognition Program provides businesses located in the city limits of McHenry with an opportunity to be acknowledged for their extended contribution to economic development for a significant number of years and/or other civic or community contributions in the City. The program is administered by the Director of Economic Development's office. All supporting documentation is requested at time of information submittal. Generally, the business will be recognized at their place of business, presented with a Certificate or Award, and information will be shared on the ThinkMcHenry and City of McHenry social media pages.

REVIEW PROCESS:

1. Applicant completes attached Information Form and supporting information.
2. Information is reviewed by the Director of Economic Development who includes information on the social media pages and provides information to the Mayor's office for a certificate or award to be prepared.
3. Mayor's office designates next available City Council meeting for recognition to be announced, for businesses with 50+ years in the community.
4. A formal presentation is given to applicant at a future meeting or at the business location.

CONTACT AND INFORMATION:

Douglas Martin
Director of Economic Development
815-363-2110
dmartin@cityofmchenry.org

Dorothy Wolf
Economic Development Coordinator
815-363-2175
dwolf@cityofmchenry.org

[ThinkMcHenry Website](#)



CITY OF MCHENRY
BUSINESS RECOGNITION INFORMATION SHEET

*Please complete the information sheet below and return it to the City's Economic Development
Department: (dmartin@cityofmchenry.org; dwolf@cityofmchenry.org)*

BUSINESS NAME: _____

ADDRESS: _____

CONTACT NAME: _____

PHONE #: _____ **EMAIL:** _____

NUMBER OF YEARS IN BUSINESS IN THE CITY OF MCHENRY: _____

YEAR BUSINESS OPENED: _____

LIST OTHER LOCATIONS: (In/Outside the City)

TYPE OF BUSINESS AND PRODUCTS: (Brief Description)(add addl. Pages if needed)

ADDITIONAL INFORMATION REQUESTED, if available:

1. Describe community contributions, community services, and/or causes the business is involved in which support "giving back" to the City.
2. List names of family members/prominent leaders involved in the business, including number of years with business, and indicate which, if any, may attend the recognition presentation meeting.
3. Attach a summary/historical timeline of the business and how it grew.

OPTIONAL INFORMATION TO PROVIDE:

Video of business operation

Pictures (historical and present day)

Logo (black/white JPG or EPS file needed)

CONSENT:

I certify I am authorized to allow the City of McHenry to use any information submitted on this form, including videos, pictures, and logos submitted, to recognize the above-named business, including on social media posts.

Authorized Signature

Date